

Meadow Cove Homeowners Association ("MCHOA")

Meeting Minutes

November 2, 2015

I. Call to order

Rhoda Phillips called to order the regular meeting of the Meadow Cove Homeowners Association at 7:30 pm on November 2, 2015 at 1669 Clover Circle, Melbourne, FL.

II. Roll call

The following directors were present: Marta Munson, Rhoda Phillips, Kelly Wenzlick, Campbell Wren, and Pat Baehr. Also present was new homeowner, Richard Street.

III. Approval of minutes

Minutes from the meeting held October 12, 2015 were unanimously approved.

IV. Business

a) Termination of contract between HOA Capital Advisors and MCHOA.

Ten people still need to sign their release under the settlement terms. Kelly Wenzlick and Johanna Romero will reach out to these people.

The settlement agreement has been modified by both parties and a final form will be agreed on by the attorneys.

b) Architectural Control Committee.

Reviewed a request by 1456 Brook Drive; request tabled until the owner can attend an ACC meeting to explain his position and answer committee questions.

Discussed the condition of a fence concerning 2422 Meadow Cove; the owner requested advice concerning an overgrowth of bamboo plants on the adjoining property that were affecting the integrity of his fence.

Campbell Wren suggested adding an appointed member to the ACC, thus bringing the committee up to three people. Names will be submitted at the next meeting.

c) January membership meeting

Discussed that the Assessment letter mailing should be completed by December 1st. Discussed holding the HOA membership meeting on January 11th.

d) Budget

Discussed completing the 2016 budget prior to mailing the assessment letters.

e) Amendments to the DC&R

Discussed addressing the amendments. No action items.

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f) Next Meeting Date.

The next MCHOA meeting is scheduled for 7:30 pm on Monday, December 7, 2015.

V. Adjournment

Rhoda Phillips adjourned the meeting at 9:00 pm.

Minutes submitted by: Marta Munson

Minutes approved by: _____